



THE OPEN UNIVERSITY OF SRI LANKA

Anuradhapura Regional Centre

POST OF OPERATIONS ASSISTANT (ON CONTRACT)

Applications will be entertained from suitably qualified persons for the above post.

Qualifications:

- NVQ Level 02 or GCE Ordinary Level examination with 6 passes.
- Ability to read and understand English.
- Basic knowledge of working with MS Office package.

(The person appointed for this position should be able to work during Saturday and if required on Sunday)

Preference will be given to male candidates those who are from Anuradhapura District.

Duration of the appointment

Appointments will be made initially for six months and extendable up to four years based on performance.

Remuneration:

Fixed monthly allowance of Rs. 25,000/- (inclusive of COL allowance) and will be entitled for EPF and ETF.

How to apply:

Suitably qualified candidates are invited to apply with a CV through email: adanu@ou.ac.lk on or before 26th December 2025. The subject of the email should be "Application for the Post of Operation Assistant (On Contract)"

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: 0252222871 (Assistant Director, Anuradhapura Regional Centre)

Registrar

The Open University of Sri Lanka

Date :2025.12.12