

Closing Date - 03.12. 2025



Ministry of Transport, Highways and Urban Development

Applications are invited among the all Citizens of Sri Lanka including Government, Semi-Government officers and Permanent Officers of Road Development Authority for below positions of “Kandy Multimodal Transport Terminal Development Project (KMTTDP)”. The Project Management Unit established based in Kandy area for the purpose of implementation of road construction and development activities under the Ministry of Transport, Highways and Urban Development. These appointments will be subjected to the provisions of Management Service Circular No.01/2019 issued by the Ministry of Finance on 05.03.2019.

**Name of the Project - Kandy Multimodal Transport Terminal Development Project
(US \$ 50- 100 million category)**

No.	Designation Name	PS/ Salary Category according to the MSD Circular No.01/2019	Number of Vacancies
01	Management Assistant	MN 2- 2016	01

According to the above mentioned MSD Circular 1/2019, Annexure 01, Management Assistant (Supporting Staff) (US \$ 50 - 100 million category) basic qualificaions are given below

Qualifications required for the post of Management Assistant (Supporting Staff)

- Having passed the G.C.E. (O/L) examination in six (6) subjects with four (4) credit passes including language and Mathematics in one sitting.

With

- Having passed the G.C.E. (A/L) examination in all subjects in one sitting.

General Conditions :

- Recruitment, salary, benefits and other service conditions will be as per the provisions stipulated in Management Services Circular No. 1/2019 issued by the Ministry of Finance on 05.03.2019.
- Selections will be based on a structured interview and other circular conditions.
- All applications must be filled according to the format given in this circular and send all the copies of relevant documents.
- If applying for more than one post, separate applications should be submitted for each post.

01. Age Limit:

- Below 60 years for RDA / Government, Semi- Government Officers
- Below 64 Years for Others

02. Salary:

Salary and allowances will be paid based on the Management Service Circular no. 01/2019 issued by the Ministry of Finance, Planning, And Economic Development.

03. Terms of Employment:

- The appointment will be on contract basis, initially for a period of one year. Extension could be considered based on the Service requirement and performance.
- If the applicant already holds a permanent post in the Government or Semi-Government institutions, appointment will be based on according to the releasement basis mentioned on para 2.3.3 in 1/2019 MSD Circular, that recommended by the appointing authority of the substantive post and the considering correct releasement basis.
- Candidates who have not completed the application properly and have not submitted the correct data along with the application, and those who have not fulfilled the qualifications and other requirements specified in the Management Services Circular No. 1/2019 will not be considered for appointments.
- The decision of granting appointment or not, service extensions is at the descretion of the Secretary of the Ministry according to in terms of the circulars and other provisions.

04. Recommendation of the Institution Head

Applicant who already holds a permanent post in the Government/Semi- Government institutions should be sent their applications through the Head of the institution and with the consent of releasement from the substantive post and recommendation of the releasement basis according to the para 2.3.3 in 1/2019 MSD Circular. (Otherwise application will be rejected.)

05. Submission of the Application

Duly filled applications should be submitted along with the particulars of academic qualifications, transcript of the basic degree, work experiences and other relevant information according to the format given below under registered post, indicating the name of the post & project as appeared in the advertisement written on the top left hand corner of the envelope, to **Secretary, Ministry of Highways, “Maganeguma Mahamedura”, No.216, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla or hand over to Ministry Administration Division on or before .11.2025.**

06. For Special Attention

- **Applications that are not properly filled in accordance with the given format will be rejected.**
- **Only the qualifications that submitted certificate copies with the application will be considered for selection.**

Application format - Annexure

For Further Details - 0112050522

Secretary
Ministry of Transport, Highways and Urban Development