# Ministry of Education
## University of Vocational Technology
## University College of Kuliyapitiya

Applications are invited from suitably qualified citizens of Sri Lanka to serve at the University College of Kuliyapitiya in the following Posts till 14.06.2024

1. Management Assistant (Non Technical) – 02 Posts
2. Maintenance Technician/ Management Assistant (Technological/Technical) (Engineering Technology – Civil) – 01 Post

## Qualifications Required

### 1. Management Assistant (Non-Technical)

1. Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including; Sinhala/Tamil, English Language & Mathematics
2. Having passed three subjects (other than the General Paper) at the G.C.E.(A/L) Examination.

### 2. Maintenance Technician/ Management Assistant (Technological/Technical) (Engineering Technology – Civil)

1. Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including; Sinhala / Tamil, English Language & Mathematics

**AND**

2. Having achieved the performance level required to follow a tertiary education course by passing the required number of subjects other than the 'General Paper' at the G.C.E.(A/L) Examination.

**AND**

Not below National Vocational Qualification (NVQ) Level 5 in Engineering Technology (Civil/Construction Technology/Building Services etc.)

## Position Details

| Post | Management Assistant (Non Technological)<br>Maintenance Technician (Management Assistant -Technological/Technical) |
|---|---|
| **Selection Procedure** | Written competitive examination and/or a structured interview |
| **Salary Scale** | Management Assistant: U – MN1-2016 – Rs.30,725 – 10x300- 11x355-10x470-10x615-48,480 p.m (W.E.F 2020)<br><br>Maintenance Technician: U – MT 1-2016 Rs. 31,625 -7x300-11x355-10x470-13 X 615 – 50,325 pm (W.E.F 2020) |
| **Nature of Appointment** | These appointments are permanent with entitlement to Employees' Provident Fund and Employees` Trust Fund |
| **Age Limit** | Age should be not less than 18 years and not more than 45 years unless otherwise mentioned for the post applied. |

**Other Instructions**

- Dully filled applications along with photocopies of academic and professional qualifications should be sent to the following address by registered post **on or before 05th June 2024**
  - Director/CEO, University College of Kuliyapitiya, Ashoka Mawatha,Pannala Road,Kuliyapitiya

- Applicants presently employed in Higher Educational Institutions, Government Departments, and Government Corporations should apply through the Heads of their Institutions
- The desired post applied, should indicate clearly on the top left-hand corner of the envelope.
- Incomplete applications will be rejected.
- Only shortlisted applicants will be called for the structured interview.
- Any attempt to make an undue influence on the selection process would lead to disqualification of the applicant
- Please contact Assistant Registrar -UCK (037 2059576/037 2059570) for further clarifications, if any,

**Director/ CEO,**
**University College of Kuliyapitiya,**
**Ashoka Mawatha,**
**Pannala Road,**
**Kuliyapitiya.**
2024.05.15